



Coventry Health Care Enrollment Applications Through the Web

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Enrolling Through the Web



You can complete and submit Coventry Medicare Advantage & Medicare Part-D enrollment applications on-line.

Web enrollment is currently not an option for submitting 2011 Mercy Health Plan MedicareADVANTAGE applications. If you have questions, contact your local Coventry or MHP sales management team.

Online Enrollment for 2011



- Coventry Enrollment applications can be submitted for the following products:
 - First Health Part D Medicare Prescription Drug Plans
 - Advantra HMO/PPO/POS Coordinated Care Plans



What You Need To Know



- ✓ Enrollment applications can be submitted through the Coventry web site only, **and only when the application is completed in person with the beneficiary.**
- ✓ The agent must complete all the required fields on the web application.

What You Need To Know



- ✓ The agent must confirm that the telephone number on the Enrollment application is the confirmed telephone number to which Coventry Enrollment Department will place the required “Verification and Education” call to new members within 15 days of receipt of their application at Coventry. This is a CMS requirement.

What the Enrollee Needs To Know



- ✓ You must read all the terms and conditions of enrollment as well as required disclosures to be sure the enrollee understands and agrees to all the information.
- ✓ Before the enrollee submits the application, answer any questions the enrollee has.
- ✓ Remind that Coventry Enrollment Department will initiate a “Verification Call” within 15 days of receipt of their enrollment. This ensures that the enrollee understands all of the rules of the plan.

Requirements to Submit

- ✓ Make sure to enter your Agent Writing Number (AWN) in the space provided.
- ✓ The **enrollee must press the “Submit” button** to indicate his/her intent to enroll; his/her agreement to the release and authorization language, as provided on the enrollment form.

By pressing the “Submit” button the enrollee attests to the truthfulness of the data provided.

Confirmation



- ✓ Once the application is complete, the enrollee questions have been answered, and the enrollee presses the “Submit” button:
 - You will receive a confirmation message that an application for the specific type of product has been successfully submitted and a confirmation number is generated.
 - **It is also equally important that the enrollee is aware that they will soon receive a call verifying their enrollment.**

Ready, Set, Sell!

Link to the Plan Finder



Coventry Plan Finder is a direct, all-in-one tool on our website <http://coventry-medicare.coventryhealthcare.com/>

Here's a handy link. Bookmark it!

<https://coventry.destinationrx.com/PLANCOMPARE/CONSUMER/TYPE1/2011/Steps/Demographics.aspx>

Select the link for the correct plan year. Enter the beneficiary's zip code. Enter the beneficiary's prescription drug information (this is optional). You are then directed to the Plan Finder results page.

View and compare all Coventry First Health Part D and Advantra CCP Medicare products available in the beneficiary's zip code.

Once the beneficiary selects a plan, just click on "Enroll" to complete the web enrollment.



Enrollment Contact and Website Support:

First Health Part D Enrollment: 1-877-815-8163

Advantra Enrollment: Call telephone number indicated on Enrollment Application

Website Support: 1-866-213-0803

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